

## **Minutes of Board Meeting held 19:00 Tue 18 November on Microsoft Teams**

### **Present:**

Trustees: Maurine Lewin, Cristian Winder, David Pagliaro

Apologies: Lisa Watch, Roger Waite, Howard Bennett

In attendance: James Mills (Managing Director), Luke Barker (Head Coach)

The minutes from the previous meeting were approved.

### **Managing Director's Report**

#### **Health and Safety**

Nothing to report

#### **Operations Team**

In November Amar passed his level 1 stringing practical, Neil and Moses passed their level 2 stringing practical.

#### **Coaching**

##### **Camps**

Average attendance on the junior camps, but adult sessions were very well supported.

##### **Schools**

Luke has made a positive link with a tennis charity called Give it your Max, and they have asked for a proposal for HT schools' work in 2025 which they may be able to help fund.

#### **Facilities**

##### **Pavilion**

The pavilion CCTV and Wi-Fi upgrades have been completed.

##### **Springfield Court Painting**

The LTA's contractors have delayed this work until Spring 2025. James is chasing for a start date.

##### **London Fields**

The keycode gate has now been fitted. Activation was delayed due to the gate handle falling off, but this has been repaired by CIA and the gate will be activated this week.

##### **Millfields**

JM said he will be getting updated quotes for the resurfacing of the courts at Millfields and JM would like a sub-committee of at least two trustees to have a general overview of the costs and the project management of these works. Cristian Winder agreed to join a sub-committee to help James on this.

#### **LBH**

Howard and James met with LBH to discuss the Millfields courts works and the two-year lease extension, the meeting outcomes were:

HT's lease has been successfully extended until 30 September 2026

HT can project manage the court refurbishment at Millfields, LBH do not know if they can contribute to this until after their 2025 budget is finalised.

JM said he believes that along with Millfield, the resurfacing of the mini courts is a high priority, and consideration should be given to repainting Hackney downs.

David P reinforced that court 3 at Hackney Downs requires refurbishment.

#### **AGM**

HT currently has 8 people signed to its AGM on Monday 25th November.

#### **Actions from last meeting:**

Fix fence hole at Spring Hill- ETC have now completed this work.